

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1865  
August 1, 2017**

**OFFICIAL MINUTES**

**Members Present:** Connie Hellwig, William Murphy, Carl Calarco, Nicole Klein, Roger Spell, Robert Van Wicklin, Leonard Zlockie

**Members Absent:** None

**Staff Present:** Robert Miller, Melissa Sawicki, Connie Poulin, Aimee Kilby

**Staff Absent:** None

**Others Present:** None

**Call to order of meeting**

President Hellwig called the regular meeting of August 1, 2017 of the Ellicottville Central School Board of Education to order at 7:00 p.m. The pledge to the flag of the United States was recited.

**Roll Call**

All Present

Superintendent Miller introduced and welcomed Erich Ploetz, MS/HS Principal to ECS. Mr. Ploetz thanked the Board and Mr. Miller for welcoming him and giving him the opportunity to work at ECS.

**Executive Session**

Moved by Zlockie, seconded by Klein to enter into executive session at 7:03 pm to discuss two specific personnel matters.

**Yes - 7  
No - 0  
Carried**

Moved by Spell, seconded by Van Wicklin to come out of executive session and return to the regular meeting at 7:55 p.m.

**Yes - 7  
No - 0  
Carried**

**Changes, Additions and Deletions to the Agenda**

**Deletions:**

**16c.** Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint \_\_\_\_\_, who holds a \_\_\_\_\_ Certificate in \_\_\_\_\_, to the position of a FTE Elementary Teacher effective September 1, 2017. This position is in the tenure area of Elementary Education and is for a \_\_\_\_\_-year probationary period commencing on September 1, 2017 and ending on September 1, \_\_\_\_\_. \_\_\_\_\_ will be placed on Step \_\_\_\_\_ of the ETA Salary schedule (IC-B step schedule) with additional salary credit for a Master's Degree and graduate hours as provided in the ETA Contract.

**Additions:**

**17b.** Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Karl Schwartz to the position of Athletic Director for the 2017-2018 school year at a salary of \$15,500.

**Public Comment**

None

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**Approve Agenda**

Moved by Calarco, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the August 1, 2017 Board of Education Meeting with additions and deletions.

**Yes – 7  
No – 0  
Carried**

**Presentations & Reports:**

None

**Communications, Commendations:**

- a. Thank you cards from: Haley Saunders, Madison Harris, Shelby Imhoff, Andee Pierce, Hannah Chew and Emma Chew

**Informational Items:**

Niki Klein stated that she spoke with Jamie Edwards and that Mrs. Edwards just returned from Costa Rica. Mrs. Klein stated that Mrs. Edwards is very excited for the student trip to Costa Rica in February. She said that a lot of her concerns are no longer concerns and she is more comfortable with her decision to take the students on the trip.

**Superintendent's Report (Robert Miller):**

1. NYSPHSAA – Superintendent Miller stated that he and his wife traveled to Clayton, NY to attend Mark Ward's induction into the NYSPHSAA Hall of Fame on Wednesday, July 26, 2017. He stated that Ed Ahrens and Carol Ranke surprised Mr. Ward and were also in attendance. He added that it was a very special day and Mr. Ward commented, in the video they played, that he was very humbled and overwhelmed by the naming of the new ECS multipurpose facility in his name "The Ward".
2. Wednesday, August 16<sup>th</sup> Administrators will attend an evaluator's workshop.
3. APPR Plan has to be approved again. Will meet with Kim Woodarek, ETA, if no changes, will need to be signed by Mrs. Woodarek (ETA President), Connie Hellwig (Board President) and Superintendent Miller.
4. Room renovations are on schedule. Copy room is all moved. BOCES has toured the rooms and they are happy with the facilities.
5. New leased buses have arrived. All buses in the fleet are now leased.
6. Telephone equipment will be installed soon. Cameras may not be in before start of school. Both purchased through the Smart Schools Grant.
7. NYSCOSS Conference was very informative. It was not overwhelming, although a lot of information was provided. It was nice to connect with the NYSCOSS attorneys. There is a new program that Superintendent Miller would like to learn more about, "SuperEval". It is used for the superintendent's evaluation. Board members can make comments and the board president can edit it. There is a section for principal evaluations as well. Commissioner Elia spoke as well. Superintendent Miller has the perception that she is getting things done in Albany (at NYSED).
8. Superintendent's Retreat at Holiday Valley was very valuable. Networked with many area superintendents' who offered their help and assistance in helping me get acclimated to the new job.

**Principals Reports:**

**Elementary Principal/CSE-CPSE Chairperson (Connie Poulin) - No written report**

1. Niki Klein asked Mrs. Poulin when a decision would be made to accept more Prek students. Mrs. Poulin asked Superintendent Miller to address the question. Superintendent Miller stated that there is no exact deadline. Unless someone drops out, the spots have all been filled. There is still a waiting list. A meeting has been set-up with Mrs. Schwartz (Prek teacher) and Superintendent Miller to discuss some ideas she has. Mrs. Klein stated that no out of district parents she spoke with were surprised that tuition was going to be charged beginning this school year for Prek, but they thought the time line was a bit tight.
2. New special education teacher, Kristin Rocco, has been in several days. She went on a home visit with Alice Alessi and Mrs. Poulin. The home visit went very well.

**MS/HS Principal (Erich Ploetz)**

1. Introductory letter was mailed on Monday.
2. After meeting with Bob and Connie today, Mr. Ploetz stated that he is very excited and thanked both Superintendent Miller and Mrs. Poulin for their time and for being patient with him as he learns the new position.

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**Consent Items:**

Moved by Klein, seconded by Van Wicklin, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of July 11, 2017
- b. Acknowledgement of the June 2017, July 12 & July 26, 2017 Claims Auditor Report
- c. Approval of the June 2017 Treasurer's Report

**Yes – 7  
No – 0  
Carried**

**Committee Reports:**

Superintendent Miller stated that he would like to have a Buildings & Grounds Committee meeting before the next board meeting. He stated that he would look at his calendar and send an email to the BG&T Committee members to set up a time and date.

**Discussion Items:**

None

**Old Business:**

None

**New Business:**

Moved by Calarco, seconded by Spell, upon the recommendation of Connie Hellwig, Board President, approval of the following Board and District Committees and members:

**DISTRICT COMMITTEES:**

Athletics: Roger Spell, Robert Van Wicklin  
Health & Safety: Nicole Klein, Robert Van Wicklin  
Technology: William Murphy, Nicole Klein  
Strategic Planning: Connie Hellwig, Nicole Klein,

**BOARD COMMITTEES:**

Audit: Carl Calarco, William Murphy  
Buildings, Grounds & Transportation (BG&T): Carl Calarco, Leonard Zlockie  
Negotiations: Roger Spell, Leonard Zlockie  
Budget: Carl Calarco, William Murphy  
NYSSBA: Delegate – Robert Van Wicklin, Alternate – Connie Hellwig  
ACASB: Delegate – Connie Hellwig, Alternate – Robert Van Wicklin

**Yes – 7  
No – 0  
Carried**

Moved by Spell, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 2017-2018 Tax Warrant.

**Yes – 7  
No – 0  
Carried**

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**Personnel**

Moved by Van Wicklin, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Katie Moore and Sandy Tomblin as Home Work Club Advisors for the 2017-2018 school year.

**Yes – 7  
No – 0  
Carried**

Moved by Calarco, seconded by Spell, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Karl Schwartz to the position of Athletic Director for the 2017-2018 school year at a salary of \$15,500.

**Yes – 7  
No – 0  
Carried**

**Policies & Regulations:**

1<sup>st</sup> reading of proposed changes to policy #7316 – Student Cell Phone Use in School

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Ellicottville Central School Code of Conduct and Discipline Code (including Bill of Student Rights and Responsibilities). A public hearing was held at 6:45 pm on Tuesday, August 1, 2017 to review the “Code”.

**Yes – 7  
No – 0  
Carried**

**Adjournment of Meeting**

Moved by Zlockie, seconded by Klein to adjourn the regular meeting of August 1, 2017 at 8:33 pm.

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District Clerk

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Deputy District Clerk